

Public Health Practitioner Registration Scheme 2025 Application Pack

Pre-Application Information

The Thames Valley Practitioner Development Scheme supports public health practitioners working in the Thames Valley to achieve registration with the UKPHR.


Practitioners will achieve registration by:

- Writing a retrospective portfolio which comprises of 3 discrete pieces of work in the field of public health. Each piece of work, or commentary, will demonstrate the knowledge and application achieved mapped to the 34 UKPHR practitioner standards edition 2018.
- Evidence of knowledge (e.g., certificates) and applications (e.g., documents/reports) must be submitted for each UKPHR standard as part of the portfolio.
- Each commentary is submitted according to the scheme schedule and will be assessed by a UKPHR trained assessor.
- There is an expectation that a substantial amount of personal time is devoted to writing the portfolio. Previous practitioners have said they have spent on average 5 – 15 hours a week for the duration of the programme with more time spent near submission dates.
- The final portfolio is verified by a trained UKPHR verifier and will be presented at a verification panel. Following successful verification, the practitioner will be recommended to the UKPHR for registration.
- Practitioner makes an application to UKPHR for registration at a cost of £121 which is paid yearly to remain on the register.

Selection Criteria

Applicants must be able to demonstrate:

- Employment within the Thames Valley geographical area (Buckinghamshire, Berkshire, Oxfordshire, Milton Keynes)

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- Minimum of 2 years public health experience, usually having occupied a public health practitioner post (see website for further information) at NHS Agenda for Change band 5 - 7 or equivalent in other sectors operating at Level 5. If you are working above this level please have a discussion with the scheme coordinator before applying. See the [Health Career Level Framework](#) at Skills for Health, for more information on skills levels.
 - [Self-assessment](#) against the [Public Health Practitioner Standards](#). Applicants must be able to demonstrate (through completing the self-assessment form) a broad range of relevant experience. Practitioners are expected to have some gaps, but to be able to complete a portfolio within the specified timescale. Any gaps must be addressed within six months of being accepted on the scheme.
 - A signed commitment to completing a portfolio against the Public Health Practitioner Standards for Registration in the timescale specified and full participation in all elements of the scheme. This must be a genuine commitment to **completing a portfolio by Monday 15 December 2025, 12.00pm**.
 - A signed commitment from the line manager for active support and encouragement through practitioner attendance at the induction, learning sets, writing time for portfolio development, relevant CPD events, and progress reviews to address development needs, to a maximum of 8 days for the duration of the programme (January – December). Applicants are encouraged to include participation in the Scheme in their Personal Development Plan. Line managers will be kept updated of an applicant's progress in their journey towards registration. Applicants must be prepared to dedicate a significant amount of personal time to complete the portfolio.

In submitting an application to the Scheme, applicants will have read and fully understood the [Guidance for Applicants, Assessors and Verifiers Public Health Practitioner Registration Pages 3-11](#) and [Supporting Information for Public Health Practitioner Registration](#).

Important Dates

(please note all sessions will be delivered online) You are expected to attend all sessions.

- Deadline for submission of application: **Wednesday 13 November, 12:00pm**
- Shortlisting outcome: **by 21 November**
- Interview: **Wednesday 4 December**, times TBC

- Practitioner Induction Day: **Thursday 16 January** (In person Event, 09:30 – 16:00, Unipart House Business Centre, Garsington Road, Oxford, OX3 2PG)
- Portfolio Development Group Learning Sets (09:30 – 15:30): **4 March, 24 April, 10 July will be held virtually, 9 Oct (In person, venue TBC)**
- Submission of Commentaries: **13 May, 11 August, 4 November at 12pm**
- Deadline for Practitioners submission of completed portfolio: **Monday 15 December at 12pm**

There will also be 6 Faculty of Public Health Masterclasses that you will be required to attend. These are delivered by the Faculty of Public Health.


Masterclasses

Masterclass 1: Introduction to PH: the context and climate of practice	23/01/2025	Zoom 9.30-12.30
Masterclass 2: Professional skills for public health, ethical and professional practice and communicating public health messages	06/02/2025	Zoom 9.30-12.30
Masterclass 3: Introduction to epidemiology: using information for health	13/02/2025	Zoom 9.30-12.30
Masterclass 4: Evidence based practice to reduce health inequalities	06/03/2025	Zoom 9.30-12.30
Masterclass 5: Designing, delivering, and evaluating public health interventions	13/03/2025	Zoom 9.30-12.30
Masterclass 6: Working collaboratively to deliver the public health function in a changing political and economic climate	20/03/2025	Zoom 9.30-12.30

Expectations

Once accepted onto the Practitioner Programme you will be expected to fully engage in all aspects of the programme. There is an expectation that you will:

- Fill gaps in knowledge and/or application

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- Complete 3 written pieces of work (commentaries) to demonstrate knowledge, understanding and application of all 34 standards.
 - Participate in all aspects of the programme including portfolio development groups, masterclasses, evaluation and ongoing support of the scheme
 - Meet scheme deadlines and submit work using the e-portfolio platform.

Helpful Documents

- [UKPHR Supporting information](#) (this includes the UKPHR standards 2018, 2nd edition and essential in understanding the standards and how to evidence them)
- [The UKPHR Practitioner Standards](#) (this is a standalone document of the standards)
- [UKPHR Guidance of Applicants, Assessors and Verifiers](#) (this explains the UKPHR processes, quality assurance and how to apply to UKPHR)
- [Public Health Practitioner's Education and Training Directory](#)
This resource signposts online courses linked to the knowledge requirements for the UKPHR standards. Please note that some of the courses in this document are no longer available. NHSE is reviewing and updating this document at present.
- [Public Health Skills and Knowledge Framework](#) (this describes the functions of public health and may help you identify gaps and strengths)